



## DEPARTMENT OF FINANCIAL SERVICES

Division of State Fire Marshal  
Bureau of Fire Standards & Training

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**Title: IMPORTANT CHANGES TO COURSE NUMBERS (PREFIXES) IN FCDICE**

**Date: October 14, 2016**

### **THE HIGHLIGHTS**

1. Effective October 20, 2016, a change to the FCDICE Course Numbering System will go into effect.
2. The purpose of this change is to establish course prefixes which will serve to:
  - a. Ensure the Bureau of Fire Standards and Training (BFST) Course Numbering System is in compliance with 1007.24(6), F.S. (*No college or school shall record student transcripts or document courses offered by the college or school in accordance with this subsection unless the college or school is actually participating in the system pursuant to rules of the State Board of Education*). To summarize this excerpt from the statute – unless the BFST or the Authorized Training Provider is participating in the Florida Department of Education’s Statewide Course Numbering System (SCNS), they cannot offer FFP or FES courses.
  - b. Identify the purpose of the course. (i.e. NFA – National Fire Academy Course, RN – Certification Renewal Courses).
  - c. Establish a Training Provider Classification (this is not a rating level) indicating which organizations may offer a particular course prefix.
3. The old course numbers in FCDICE will be expired on October 19<sup>th</sup>.
  - a. **FCDICE will NOT be accepting Course Approval Applications or Class Offering Applications on October 19<sup>th</sup>.**
  - b. Expiring the old course numbers will not affect FCDICE Course History.
4. Under the new FCDICE Course Numbering System, there may be multiple numbers for the same course title. For example, whereas in the past, FFP1505 was the Course Number for Fire Prevention Practices; the new system will contain three Course Numbers to identify Fire Prevention Practices – FFP1505, BFST1505 and ATPC1505. These prefixes will be defined in the details below.

### **A FEW DETAILS**

These five Course Prefixes will be used in the new FCDICE Course Numbering System:

1. FFP/FES – these prefixes identify courses which may only be used by colleges, universities, training institutions or organizations that are listed in the Statewide Course Numbers System (SCNS). These colleges, universities, training institutions and organizations have been approved by the Florida Department of Education (FLDOE) to offer FFP and FES prefixed courses.

2. BFST – this prefix identifies courses offered by the Bureau of Fire Standards and Training (BFST). These courses will be hosted either at the Florida State Fire College or by BFST at remote locations.
3. ATPC – this prefix identifies courses that are offered by an approved training provider.
4. RN – this prefix identifies courses that will be used to meet the continuing education requirement for certification renewal.
5. NFA – this prefix identifies those courses which are part of the National Fire Academy inventory of courses. NFA Course Approval requests will be submitted to FCDICE only by the NFA State Training Program Coordinator at the Bureau of Fire Standards and Training.

With the implementation of the new FCDICE Course Numbering System, Training Providers will be classified into one of four groups (as defined below). Providers will only be able to submit new Course Approvals or request Class Offering Approvals as described below:

1. Colleges, Universities and those training providers on the FLDOE SCNS list.
  - a. FFP
  - b. FES
  - c. ATPC (For courses/class offerings not in the FLDOE SCNS Catalog)
  - d. NFA (Can request Class Offering Approval only)
  - e. RN
2. BFST (Bureau of Fire Standards and Training)
  - a. BFST
  - b. NFA
  - c. RN
3. ATPC (Approved Training Providers – includes Fire Departments and Certified Training Centers)
  - a. ATPC
  - b. NFA (Can request Class Offering Approval only)
  - c. RN
4. NFA (National Fire Academy)
  - a. NFA
  - b. RN