

Florida
Fire
Training
Directors
Association

FFCA Executive Development Conference

MINUTES

July 18, 2015



Officers:

Chair.....Ron Williams, Lake Tech
Vice-Chair.....Bill Klein, Eastern Florida
Treasurer.....Melvin Stone, Tallahassee Fire Academy
Secretary.....Mike McNally- Coral Springs Regional Institute of Public Safety
Trustee at Large...James Angle, St. Petersburg College
Trustee At Large...Jeff Strickland, Miami-Dade Fire Rescue

Present: - Names listed in Red are listed as primary contact or have been designated by the primary contact to vote on behalf of the primary. According to FFTDA Constitution, we must have 9 Primary or designees to conduct a meeting and any votes.

Stephen Chancey, Central Florida FA
Michael M^cNally, Coral Springs Regional Institute of Public Safety
Bill Klein, Eastern Florida State College
Tim Beattie, Keiser University
Ron Williams, Lake Tech Fire Academy
Jeff Strickland, Miami-Dade Fire Rescue Training Center
Jim Jollie, Seminole State College
James Angle, St. Petersburg College
Melvin Stone, Tallahassee Community College
Shane Alexander, Marion County School District.
Kasie Crowe, Florida Forestry Services
Michael Gilbert, Eastern Florida College
Darrel Donatto, Fire Chief

Meeting Called to Order at 10:00AM by Chairman Williams:

1. Motion to approve March Minutes by Jeff Strickland, second by Stephan Clancey, motion carried.
2. Treasury report July 2015 from Melvin Stone

Beginning Balance as of July 2015 \$ 4,799.00

Deposits – Dues collected \$

Expenses

Motion to approve treasury report by James Angle and second by Jeff Strickland, Motion carries.

Membership report given to group by Michael McNally, Secretary. Advised the membership to update any of their membership information so that we can adequately provide their training center with FFTDA updates to include meetings, agendas and important information.

OLD BUSINESS

Progress report on the JTA

- We are at the point of linking the JTA results. There was a great response from the career members.

Report from the BFST – Chief Wentlandt

- Had a good workshop on FLUSAR and Haz Mat rule workshop
- First Rule workshop on the Fire Investigator class. The review of that program is open. The next workshop will be in October and the rule to go into effect in January
- Next Rule in Fire Safety Program.
- 87.5% Pass rate on over 6,000 exams that were taken for the bureau
- Minimum Standards pass exams is at 90%
- Pro-Board Reaccreditation – On track for renewing
- On track for mandatory rule reviews
- EMT Rule will be coming soon and is an important one for us to follow and be involved in.
- Firefighter Exam Day workshop August 27th in Destin.
- 1979 and 1994 – was the last time a polling session was done. Looking to do this session at the fire college to review what the expectations of the Bureau from the fire service.

Progress report on combining FF/EMT – Ron Williams

- Spoke about a company that will conduct the fingerprinting of your students at your training center and will provide results within three (3) days.
- Discussion on background checks and how they are different for EMT and Fire Fighter. Look at one background check that should be required for both programs and encompasses one laid out criteria that covers both programs.
- Some schools are looking at different approaches for offering the class. Looking to offer as a package deal or as a separate program.
- Recommendation that we get the college consortium group to meet with the FFTDA Board to discuss how to offer this program.
- Apply as quickly as possible from the FED's for funding so that we can begin to offer this to students.
- FFCA and Government Relations committee will help with whatever needs to be done to push PELL to accept the joint program.
- Once the PELL is approved, each other school in the State should be able to apply under those criteria a lot easier.

Vote on recommended changes in the FFTDA constitution

- Due to additional changes to the constitution, the vote for changes to the document has been canceled. The changes will be made and sent out to the membership in the next 30 days. The draft will also be posted on the website.

MSC test day rule workshop

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S130 / S190 - Florida Forestry Service – Kasie Crowe

- New permit able curriculum for 130 and 190 according to FFS.
 - Classroom Delivery
 - NFA Q Courses (Q-900 / Q-901)
 - NWCG Distance Learning CD
 - FIF-100 DL (Fire in the Field Distance Learning)
- Each course requires a lead instructor / course administrator the individual must:
 - Meet the qualification set forth in the NWCG Field Managers Course Guide
 - Be endorsed by the FFS to instruct S-130 / S-190 / L-180 by having a current instructor agreement on file and following the requirements within the agreement
 - Be available in person, by person, by phone, or by email to assist the student during the completion of the course
 - Be in place prior to any students beginning coursework
 - **Lead instructor must be a qualified single resource boss.**
- **There is a crosswalk for the different positions in FFS**

Structural Fire Counterpart Position	Entering Qualifications	NWCG Position
Non-Supervisory Structural Firefighter, basic	Meets NFPA Standard 1001 for firefighter 1, or equivalency	Firefighter Type 2 (FFT2)
Non-Supervisory Structural Firefighter, Advanced	Meets NFPA Standard 1001 for firefighter 2, or equivalency	Firefighter Type 1 (FFT1)
Driver/Operator/Engineer or Company Officer	Meets Standard 1021 for Fire Officer 1, or equivalency	Engine Boss, Single Resource (ENGB)
Experienced Lieutenants, Captains, Chief Officers	Meets NFPA standard 1021 for Fire Officer, or equivalency	Strike Team Leader (STEN)

Discussion of best practices at TC and issues encountered by BFST examiners during MSC practicals. Are there any chronic issues that need correcting?

- How to handle situations where students fail out and how it is being documented.

Do we want to go forward with Training Trust Fund initiative? Who wants to help? Form a Committee?

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New Business

Report from the Bureau

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FLUSAR / HAZ MAT Rule Development

[FLUSAR_Hazmat draft language_june2015 - 69A-37.065 Programs of Study and Vocational Courses.](#)

- **Instructor qualification issues**"Submit recommendation that instructors that are currently signed off as an instructor by the bureau for the discipline may continue to instruct in the programs for up to 4 years from the date the rule takes effect. During this time frame any instructor who has

instructed in any discipline shall be registered with the bureau as a current instructor for that discipline under the new rule "

- **Overwhelming support to remove** "Instructors with requisite faculty credentials for the academic institution that is registered in the Florida Department of Education Statewide Course Numbering System to teach the course;"
 - **Any instructor as either the adjunct or lead shall have attended the course in which they are teaching since 1999.**
- **Overwhelming support to remove** " Discussion c. Instructors with requisite faculty credentials as determined by the respective regionally accredited or nationally accredited university or college"
 - **Reason for removing** "Someone without even taking the class can teach as long as they have requisite faculty credentials. This is the same for all classes." This is the reason for removal
- **Majority agreed to Remove** The individual shall possess an active Firefighter Certificate of Compliance issued by the Division or have met the curriculum requirements for Firefighter Part I as defined in subsection 69A-37.055(1), F.A.C.; and" This way the military and USAR Task forces who have civilian members can attend the programs.
- "Provide language on grandfather clause for existing personnel. for Rescue Specialist Certification"
 - FLUSAR Rescue Specialist Certificate of Completion. The Bureau shall record the completion of FLUSAR Rescue Specialist training in the Bureau database when the individual has"
 - **Recommendation that the Task Books for Technical Rescue and "NOT HAZ MAT" are tied directly to the class, replace the skill sign off sheets and are completed by an instructor in the discipline.**
 - **The Evaluator and the final sign off can be two different people. The final signoff needs to be Fire Chief or his/her designee.**
 - **Recommended Language** "Individuals that have current certificates of completion for each discipline in either operations level or technician after 1999 shall be exempt from having to complete a task book for that discipline for purposes of obtaining the Rescue Specialist certificate of completion "
- **DFS-K4-2148 Task Book Form – On the task books, the student ID number next to each task needs to be changes to evaluator/instructor student/instructor number.**

Change of approved signatures for checking account

Ex. Committee Nominations for Chairman & Member at Large (Jeff Strickland's position). Members can nominate themselves. Must be a member in good standing and a TC Director. Nominations shall be submitted to the Chairman by July 10.

There were no nominations for these positions. There were no oppositions to for re-election of Ron Williams as Chairman and Jeff Strickland as Trustee at Large. Both have been elected for another 2 year term.

Next Meeting: Oct. 8 in Ocala with a tentative time of 11:00 am – 12:30 p.m.

Motion to adjourn by James Angle with a second by Jeff Strickland.